

Dear Customer,

May good health and wealth be always at your doorsteps!

We are glad to inform you that, we are launching NEFT (National Electronic Fund Transfer) for transferring payment against bill instead of sending Demand Draft to avoid delay in payment. To expedite the process of getting payment into your bank account, please apply for NEFT at the earliest.

**HOW TO APPLY FOR NATIONAL ELECTRONIC FUND TRANSFER (NEFT)**

1. Download NEFT Enrollment Form from Website or collect from respective APLL officials via mail.
2. Take print out of both page i.e. Front and Back.
3. Duly filled in NEFT Enrollment form with Signature on both side of the form along with passport size photographs.
4. Attach cancelled cheque or pass book or bank account statement reflecting your Name, Account number, Account type, IFSC Code, MICR Code in which you want your payment and mention same details into NEFT form also.
5. Attach PAN card copy
6. Send all physical documents (i.e. NEFT form and all required documents) to APLL HO.

Note :

- a) All the above mentioned documents should be self attested.
- b) Customer Name as per our records should be matched with the name in the Bank Account.
- c) Please provide correct Email ID & Mobile Number in NEFT Enrollment Form.

**ADVANTAGES OF NEFT SYSTEM**

- ❖ Bill Payment will be transferred to your Account directly.
- ❖ You don't need to wait 10 to 15 days for your payment to be received from Courier / Postal and 5-7 days for DD clearance from the bank.
- ❖ You don't need to visit your Bank to deposit your payment.
- ❖ Risk Free: You need not to be apprehensive of loss / theft of your physical DD or fraudulent encashment of your DD.
- ❖ Amount credit confirmation will be sent to you via SMS/EMAIL.
- ❖ Eco-friendly: As the whole process of NEFT is totally paperless, this is an eco-friendly form of transferring funds.

**SAMPLE CHEQUE - HOW TO VERIFY ACCOUNT DETAILS**

**XYZ BANK LTD**  
 C-12, Sector 6,  
 Noida, Uttar Pradesh, 201301  
 RTGS / NEFT IFSC : DBFC0000000

**BANK NAME**

**BRANCH, CITY & STATE**

**IFSC CODE (11 Digit No)**

**Your A/c No.**

**MICR CODE (9 Digit No)**

**Your A/c Name**

Weekly Holiday on SUNDAY  
 D D M M Y Y Y Y

Pay Rupees

₹

Or Bearer

A/c Holder Name

Please sign above

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Thank you for your continued support and patronage.

In case you seek further assistance or clarification, please contact with respective Account Representative.

Warm Regards,  
 Accounts Dept.

APLL