

RESUME

ADITYA SHRIVASTAVA

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Job OBJECTIVE:

Seeking a management level position with a reputed organization to contribute my skills and management knowledge acquired in the field of Non-Banking Financial Sectors for the achievement of the objectives and goals of my target, while feeling the essence of creativity and passion in my job. And looking for a challenging position in the area, where I can best utilize my knowledge so as to grow in my career individually with the organizational growth.

Professional Synopsis:

- Expert as a team leader & supervising the team members by keeping a regular & effective communication & maintaining professionally supportive relationships with them.
- Possess focused approach towards achieving the goal of the organization in terms of profitability & cost control thus providing superior customer services in order to retain them on a long-term basis.
- Excellent communication and team management skills.

Area of Exposure:

Business Development

- Exploring creditability tools, developing branch credit.
- Analyzing market trends, competitor activities and customer feedback; identifying & nurturing new & unexplored segments of good potential for market expansion.
- Building and maintaining healthy business relations with customers, generating business from existing customers & achieving business targets.

WORK EXPERIENCE:

1. MAGMA FINACORP LTD.

Duration: since July 2017 to till date

As: SR.Field officer

Location:-Indore (SAPNA SANGEETA)

2 .SHRIRAM TRANSPORT FINANCE COMPANY LIMITED

Duration: Since APR 2016 to 30 June 2017

AS AN RELATIONSHIP EXECUTIVE

LOCTION:- JABALPUR (R.O.)

Job Description

Responsibility as risk and credit functions for commercial vehicle finance Business of the organization with various operational tools.

Responsibilities:-

- SOURCING THE MARKET self-lead generating for this segment (COMMERCIAL VEHICLE,HGV,SGV, PVT CAR, FARM EQUIPMENT, & lap, mortgage, bl. PI and also collection of business)
- Also COLLECTING in collection for fields. .and also visiting nonstarter cases for collection.

- Support and promote activities for better enrollment & providing higher standard of Customer.
- Maintain awareness of operational risk and minimize the likelihood of it occurring including its identification, assessment, mitigation and control, loss identification and reporting in accordance with the process defined for enrollment of the beneficiaries.
- Lastly daily follow up and conversation with the (NEW CUSTOMER & EXT. CUSTOMERS) for the betterment of the branch collection. & Business
- Handling all Branch activities and all approval which are given by business head.
- Handling branch accounts and credit lead generating for the self-business.
- Seeking team development at branch level...
- Maintaining, File documents in fire proof cabinets maintain records and dispatch to DOC Cell.
- Handling Customer service, Handle & resolve all customer queries & complaints.
- Seeking settlement of case & issued the NOC. Check KYC norms in files for the loan.
- Handling Customer service Handle & resolve all customer queries & complaints
- Other Responsibilities which is assigned by the superiors.etc.(BRANCH MANAGERS REPORT)

Educational Qualifications:

- 2013 B.COM GOVT. NEHRU DEGREE COLLAGE BURHR (A.P.S.UNIVERSITY REWA)
 (B.COM-60%)
- 2009 12th from SWARSWATI HINDI MEDIUM SCHOOL CHACHAI(M.P. BOARD) 58%
52%
- 2007 10th from SWARSWATI HINDI MEDIUM SCHOOL CHACHAI(M.P. BOARD)
- 2015 MBA-DISASTER MANAGEMENT/COST ACCOUNT D.A.V.V. UNIVERSITY
INDORE {I.M.S.
 COLLAGE INDORE -PER-8.5 C.G.P.A. }

COMPUTER SKILLS:

- Basic knowledge of computer.
- Operating System
- Microsoft Windows Server 2003,2008
- Windows XP/Vista
- Well versed with MS Office 2007

STRENGTH:

- 1 Energetic, ambitious, self-motivated, innovative, punctual, result oriented, and urge for continued self-development.
- 2 Strong analytical skills and problem solving abilities.
- 3 Influencing people at work in a friendly but firm manner.
- 4 Work as independently or as team member.
- 5 Able to make effective use of each and every resource.

HOBBIES:

- Listening Music
- Playing cricket etc

REFERENCE NAME

1:- Mr. SUMIT GUPTA
EQUAITAS BANK
LOCATION :-JABALPUR (M.P.)
Mobile no-9630134443

2: Mr.Rupesh khare
(Branch head)
Au small finance bank
Katni (mp)
MOBILE no:-7049919450

PERSONAL DETAILS:

- | | | |
|--------------------------|-------------------|--|
| <input type="checkbox"/> | Father's Name | : MR.RAM BIHARI SHRIVASTAVA |
| <input type="checkbox"/> | Date of Birth | : 21/09/1990 |
| <input type="checkbox"/> | Permanent Address | : 76/1 SUBHAAS BOSE WARD SHRIVASTAVA COLONY CHANDIA DISTRIC-
UMARIA (484660) |
| <input type="checkbox"/> | Current address | : A-405 NILGIRI APPERTMENT KALINDI MID TOWN INDORE BYPAAS ROAD |
| <input type="checkbox"/> | Nationality | : Indian |
| <input type="checkbox"/> | Marital Status | : married |
| <input type="checkbox"/> | Languages Known | : Hindi, ENGLISH |

Declaration:

I hereby certify that all the particulars stated above are correct to the best of my knowledge.

Date: 07/04/2018

Place: INDORE

ADITYA SHRIVASTAVA