

RESUME

PERSONAL DETAILS

Name: - Nawajis

Father's Name: - Ali Hasan

Mother's Name: - Mehsar Jahan

Date Of Birth: - 08th/May/1996

Gender: - Male

Marital Status: - Unmarried

Rural/Urban: - Urban

Religion: - Muslim

Category: - OBC (Delhi)

Permanent Address: - A-5/115 Sultan Puri Delhi PIN - 110086

Nationality: - Indian

Contact No: - 9560026758

E-Mail ID: - nawajissonof786@gmail.com

Hobbies: - I am Learn & Practice Microsoft Office Application

OBJECTIVE: -

To work in a challenging environment where I can learn something different, utilize my skills in a creative manner and implement innovative ideas to cherish it towards professional and technical growth, believe in smart efforts and manipulate my responsibilities professionally.

QUALIFICATION DETAILS: -

S. No	Qualification	Board/University	Year Of Passing
1	10 th	CBSE	2012
2	12 th	CBSE	2014

3	Graduation	University Of Delhi	2017
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SKILL DETAILS: -

S. No	Skill Known	Name Of Institute	Experience Of Month
1	Microsoft Office Application	Asian Pacific Learning Leverage Limited – (APLL)	6
2	Advance Ms. Excel Application	Heights Information & Technology Institute	1
3	Typing With Computer Application	Guru Govind Singh Shiksha Sansthan	6

ADDITIONAL KNOWLEDGE DETAILS: -

S. No	Additional Information
1	Basic Knowledge Of Internet
2	Basic Knowledge Of Software Installation
3	Basic Knowledge Of E-Banking
4	Basic Knowledge Of Globalization
5	Soft Skill

EXPERIENCE: -

 Fresher

LANGUAGES KNOWN: -

S. No	Language Known	Read	Write	Speak
1	Hindi	Yes	Yes	Yes
2	English	Yes	Yes	Yes

DECLARATION: -

I hereby declare that the above furnished information is correct
And true to the best of my knowledge.

Date: - / /

Place: - North West Delhi

(NAWAJIS)