

# Curriculum Vitae

**Naresh S/o Sh. Satbir Singh**

**Village- Fatehpur P.O SONDHI**

**Tesh&Distt. – Jhajjar, Pin Code- 124105**

**State- Haryana**

**Contact No. – 8053974770**

**Email I'D – nareshgulia124@gmail.com**

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To work in a professional environment with a grouping and dynamic organization that would give me enough opportunities to learn something in the competitive world so that I can do something better for self and organization.

## EDUCATIONAL QUALIFICATION

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- 10<sup>th</sup> Passed from H.B.S.E 81%
- 12<sup>th</sup> Passed from H.B.SE 80%.
- GRADUATE BCA MDU ROHTAK

## TECHNICAL QUALIFICATION

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Completed Diploma in :-

- C Language from Brilliance School of Foreign Languages & Computer Education, (Gurgaon)
- C++ Language from Brilliance School of Foreign Languages & Computer Education, (Gurgaon).
- WEB DESIGNING from Asian Pacific Learning Leverage Ltd.(New Delhi)
- CCNA from IBMCE Headstart, Rajendra Place (Delhi)

## EXPERIENCE

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- Currently working as **Resident Engineer cum Functional Expert** at District Civil Hospital Jhajjar, Haryana through XECUTEHR Solutions Pvt. Ltd. From Last 1 Year.

## **ROLE AND RESPONSIBILITIES:-**

- HMIS- Administration of Modules & Masters Maintenance
  - Gathering all new requirements from end users and management to incorporate with the HMIS system.
  - HMIS Master data update.
  - Verification of modules after bug resolution and change request raised from team.
  - Providing the training to end user's whenever required.
  - Testing all the reported issue before deliver it to the end users.
  - Managing over all HMIS system including Store, Blood Bank, Laboratory, Purchase, Emergency, Pharmacy, Radiology, Nursing Module etc.
  - Testing of the Modules according to process flows to check end to end coverage of the scenarios.
  - Reviewed test cases and helped in modifying cases in accordance with Process flows which resulted in meeting end user's expectations.
  - Co-ordinating with the Development team to get the resolution of critical issues/bugs
  - Preventive maintenance of computer and other peripherals and modalities installed in the hospital.
  - Keeping track of AMC of assets installed in the hospital.
  - Keeping track of all assets availability in the hospital.
  - Registering the call with vendor in case any devices stop working.
  - Analysis of each module with Hospital administration on weekly basis.
- 6 month experience on Desktop support in 2nd payroll at Team Computer Pvt. Ltd.
- 1 year experience on Desktop support Engineer Profile at Technovation Services Pvt.Ltd.
- 1 Year experience in network marketing at Smart value Products & services Ltd.

## **SUMMARY OF TECHNICAL SKILLS**

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### **Networking:- Basic Network:-**

- **OSI Reference Model..**
- **IP Addresses:-IP<sub>v4</sub> ,IPv6**
- **Trouble Shooting of Internet Issues.**
- **Router,HUB, Switch.**

- LAN, MAN, WAN.
- IP address, Sub-Neting.
- Router:- Static Routing, Dynamic Routing, Default Routing.
- RIP:- RIP<sub>v1</sub>, RIP<sub>v2</sub>, Authentication, Summarization, Filtering, Access Control List.
- EIGRP:- Authentication, Summarization + Specific Roots, Filtering.
- IP Services:- NAT/PAT, DHCP

## INDUSTRIAL TRAINING

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- Title : Certificate Program in Networking Administration(CCNA)
- Organisation : IBM CE Headstart, Rajendra Place (Delhi)
- Duration : January 2017-May 2017

## PROJECT UNDERTAKEN

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- **Project Name** : **Implement on Access Control List**
  - **Duration** : January 2017 to May 2017.
  - **Environment** : Cisco Packet Tracer Software
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## PERSONAL PROFILE

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- Name : Naresh
- Father Name : Sh. Satbir
- Date of Birth : 06/08/1995
- Gender : Male

Nationality : Indian  
Marital Status : Unmarried  
Languages Known : English & Hindi

## **DECLARATION**

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I, here by declare that the above written particulars are true to the best of my knowledge and belief.

Place : Fatehpur

Date: .....

( **NARESH** )