

# Rajeswari Roul



## Contact

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**Address:**

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## Languages

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Oriya :  
English :  
Hindi :

## Hobbies

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- Writing
- Sketching
- Photography

## Summary

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Business Accounting

Data Entry and coordinator

Working with Tally ERP

Ecommerce

## Skill Highlights

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- Project management
- Strong decision maker
- Ecommerce/ Digital Marketing
- Tally with ERP
- Business Accounting
- Innovative
- Service-focused
- Course Coordinator

## Experience

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**Course Coordinator** - 06/2015 to 05/2019

At VIDYA COMPUTER BASTA, BALASORE

- MS-WORD, MS-EXCEL, MS-POWERPOINT
- Internet, HTML.
- Work with business accounting in tally.

## Education

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**Bachelor of Arts: General with Distinction** from Santilata  
College , FAKIR MOHAN UNIVERSITY - 2017

## Certifications

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PGDCA (CERTIFICATE) : KENSOFT EDUCATION -2016

SMART COMMERCE (CERTIFICATE): APLL -2019