

## RESUME

### **ABINASH SAIKIA**

Contact : 9613707897

Email : saikiaa221@gmail.com



### **PRESENT & PERMANENT ADDRESS:**

Vill : Tengajan Gaon

P.O. : Phulbari

P.S : Titabar

Dist : Jorhat

Pin : 785630

### **EDUCATIONAL QUALIFICATION:**

<u>Examination Passed</u>	<u>Year of Passing</u>	<u>Board</u>
* H.S.L.C	2015	SEBA
* H.S	2017	AHSEC

### **OTHER QUALIFICATION:**

\* One year certificate in Computer Application.

### **PERSONAL DETAILS :**

Father's Name : Tukheswar Saikia  
Mother's Name : Nitumoni Saikia  
Date of Birth : 05-11-1999  
Nationality : Indian  
Religion : Hindu  
Community : ST  
Sex : Male  
Marital Status : Unmarried  
Language Known : Assamese, Hindi & English.

### **DECLARATION:**

I do hereby declare that the above mentioned information are true and correct to the best of my knowledge and belief.

Date :

Place :

(Abinash Saikia)

SL. NO. 028750

# Assam Higher Secondary Education Council



অসম উচ্চতৰ মাধ্যমিক শিক্ষা সংসদ  
BAMUNIMAIDAM : GUWAHATI-781021  
PASS CERTIFICATE

*This is to certify that* **Abinash Saikia**  
*son/daughter of* **Tukheswar Saikia** *and* **Nitumoni Saikia**  
**Roll 0463** **No. 20064** *passed the Higher Secondary Final*  
*Examination, 2017 of this Council in* **Science** *stream and was*  
*placed in* **First** *Division.*

GUWAHATI - 781021

DATE :

30th May, 2017

SECRETARY

# SMART COMMERCE CERTIFICATE

This Certificate accredits that

Certificate No.: 1870601

*Abinash Saikia*

has successfully completed: **Smart** COMMERCE



training from our Titabar(Titabar)  
center in the grade(\*) of Distinction.

Program Start Date: 1st Jun 2019.

Program End Date: 1st Dec 2019.



Handwritten signature of the Coordinator.

Coordinator

Handwritten signature of the Academic Head.

Academic Head

28-01-2020

Issue Date :



Issued by Asian Pacific Learning Leverage Pvt Limited, CIN No.: U80302UR2012PTC007730 under Companies Act 1956  
An ISO 9001 : 2008 Certified Company & Registration No.: IHQMS/1331/28-08-2013

# Smart **COMMERCE**

Duration : 144 hrs or 6 Months

- IT Tools & Information Technologies
- Operating System Windows
- MS Office Word
- MS Office Excel
- MS Office Power Point
- MS Office Access
- Introduction to Internet & Email
- Business Accounting
- Tally with ERP
- PF / ESI
- Ecommerce / Digital Marketing
- Mcommerce
- Demonetization
- Different Digital Applications
- Project

## \* Grading Detail

< 60% qualifies for Pass

≥ 60% but < 70% qualifies for Credit

≥ 70% qualifies for Distinction