



Swapnil Mhaske

MIS Executive

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SUMMARY

To have progressive and challenging career while being resourceful flexible, innovation and to work for the betterment of organization with full commitment.

WORK EXPERIENCE

2021

**Reliance
Infrastructure**

MIS EXECUTIVE

- Generat Daily/Monthly/Yearly Toll Plaza reports by using Advanced Excel.
- Making Data of working process sheet of excel.

2019-2020

**Renu
Electronic
Pvt.Ltd**

QUALITY CONTROL OFFICER

- To check incoming materials.
- Performed visual inspections of final products to ensure they met all desired criteria in the initial blueprints.

EDUCATION

JUNE-2018

**M.sc-
Master of
Science**

BHARATIVIDYAPEETH UNIVERSITY

- Analytical Chemistry
- Yashwantrao Mohite College Pune - 38
- 6.22 CGPA

MAY-2016

**B.sc-
Bachelor of
science**

BHARATIVIDYAPEETH UNIVERSITY

- Bachelor of science in Chemistry
- Yashwantrao Mohite College Pune-38
- 57.25%

MARCH-2015

ASIAN PACIFIC LEARNING LEVERAGE LIMITED

- IT Smart
- 70%

SKILLS

-
- MS Office
 - Problem Solving, Team building, Decision Making

LANGUAGE

- English
- Hindi
- Marathi

ACTIVITIES

- Student Volunteer : The National Service Scheme (NSS) is an Indian government-sponsored public service program conducted by the Ministry of Youth Affairs.
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Thanks & Regards

Swapnil Mhaske