

## Resume



### **KHUSHBOO SHRIVASTAVA**

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### Professional Objective

To learn and contribute in any sector by having systematic approach and attribute in work and hence create a quality image all the time through personal skills and exposure and grow with the organization.

### Educational Qualification

| Course           | Year of Passing           | Board/University | Result  |
|------------------|---------------------------|------------------|---------|
| 10 <sup>th</sup> | 2017                      | MP BOARD         | 78%     |
| 12 <sup>th</sup> | 2019                      | MP BOARD         | 74 %    |
| B.com            | 1 <sup>st</sup> Year 2020 | RDVV Jabalpur    | 71.25%  |
| B.com            | 2 <sup>nd</sup> Year      | RDVV Jabalpur    | running |

### Extra Qualification

✓ E –MAX EDUCATION

## **Area of Strengths**

- ✓ *Ability to maintain Inter Personal Relation with client.*
- ✓ *Do work in organized manner.*
- ✓ *Basic Clinical Knowledge.*

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## **Experience**

- ✓ *Marketing*
- ✓ **6 Months at GURUKUL ACADMY IT &MANAGEMENT**

## **Knowledge :-**

- **Basic Computer Knowledge.**
- **TALLY 9.0**

## **Personal Profile**

- ✓ Name : KHUSHBOO SHRIVASTAVA
- ✓ Date of birth : 23/12/2001
- ✓ Father's Name : Mr. MAHENDRA SHRIVASTAVA
- ✓ Gender :- Female
- ✓ Marital Status : -unmarried
- ✓ Language Proficiency :- Hindi & English
- ✓ Nationality :- Indian

## **Declaration**

*I hereby declare that all the information provided by me is factual and correct to the best of my knowledge and belief.*

PLACE: JABALPUR

KHUSHBOO SHRIVASTAVA