



# SUMIT RANA

*Student*

## PROFILE

Business Administration student.


I consider myself a responsible and orderly person.

I am looking forward for my first work experience.

## CONTACT ME

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 behind p.w.d 793c,  
ramnagar post-  
Jhumari Telaiya  
thana-Telaiya  
District: Koderma,  
State: Jharkhand,  
PIN Code: 825409

## ➤ EDUCATION

**UPGRADED HIGH SCHOOL PARSONI  
ITKHORI**

10th Pass Out 2022

**UPGRADED HIGH SCHOOL PARSONI  
ITKHORI**

12th pass out 2024

## ➤ LANGUAGE

English

Hindi

## ➤ COMPUTER SKILLS

Excel

Powerpoint

Tally Prime

## ➤ VOLUNTEER EXPERIENCE

**VELVERAL FOODS INC.**

Participation in collections to distribute in low-income schools.