



# Jeet Das

122, Baurepara 3no. Colony, Baidyabati (M), Hoogly, West Bengal - 712223  
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"I am a flexible person looking for employment that will allow me to develop, enhance and use my existing skills".

## EDUCATION

**Sheoraphuli Surendranath VidyaNiketan (Boys)** 01/19 - 07/20  
**Secondary Education - 37% - B**

**Sheoraphuli Surendranath VidyaNiketan (Boys)** 01/21 - 06/22  
**Higher Secondary Certificate (HSC) - 69% - B+**

## KEY SKILLS

- IT - ITeS SSC
- Domestic IT Helpdesk Attendant
- Computer - MS word, MS Excel, MS power point
- Web design - HTML, CSS, Java Script
- Adobe Photoshop (Mobile version)
- Canva
- Communication skills
- Team handling skills
- Speaking ability in Bengali and Hindi
- Marketing
- Complaint handling and resolution
- Public Relations
- Health and safety awareness

## INTERESTS

- Web Design
- Photo & Video Editing
- Traveling
- Technical Proficiency