

ADARSH KUMAR VERMA

Paiga Mitarsen, P.O – Paiga, P.S – Bheldi,
Dist – Chapra (Saran), 841218, Bihar
DOB : 25/08/2002

Mobile : 8434075821

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CAREER OBJECTIVE

- To obtain a position that will allow me to utilize my technical skills, hard work, experience and willingness to learn in making an organization successful.

ACADEMICS

Degree/ Certificate	Board/ University	School / College	Year Of Passing	Percentage
10 th	B.S.E.B, Patna	R.S.H School, Paiga, Saran	2017	72.2%
12 th	B.S.E.B, Patna	S.B.D.P.R College, Bheldi, Saran	2019	56%
SMART COMMERCE	A.P.L.L Pvt Ltd	A.P.L.L Pvt Ltd	2019	>70%
TYPING	Alphabet Welfare Educational Trust	Alphabet Commercial Institute	2023	QUALIFIED
Advance Diploma In Computer Application	Immense Institute Of Technology & Management	Quantum Computer Academy	2023	85%
B. SC (Phy)	J.P UNIVERSITY	Jagdam College, Chapra, Saran	Appearing (Final Year)	

WORK EXPERIENCE

Data Entry & Marketing:-

IOC Ltd & SVPS Ltd – Chapra, Bihar

- I have 3 year of experience in Data Entry Operator.
- I gave my best in Indian Oil Corporation Limited as a Successful Data Entry Operator.
- I have also win many Awards, Rewards, Certificate and Medals through my Dedication and Hard Work in S.V.P.S & I.O.C Ltd Company.
- I have 3 years experience in Multi Level Marketing.
- I gave my best in this work in 3 years, due to which i also got the award for best Team Management in year 2021.
- I had a good experience in Marketing Line for 3 years and i also got a chance to Lead 200+ peoples and due to which the company also got a Good Growth.
- In these 6 years i also got a chance to learn many skills like Personality Development, Communication Skills, Public Speaking, Team Management, Data Management, Business Development etc.

OTHER SKILLS

- I have good experience in Accounts.
- I have good Computer Skills
- Microsoft Word
- Microsoft Excel
- Microsoft Powerpoint
- Tally
- Good Leadership Skills
- Good in Sales and Marketing
- Good in Communication Skills, Personality Development, Public Speaking & Business Management
- Preparation of documents and reports

AWARDS AND ACHIEVEMENTS

- Due to my dedication and hard work, I have also been awarded the Best Certificate Of Excellence Award in year 2021.
- I Won 1st prize in School Drawing Competition.
- I was awarded for Outstanding Performance during the period 2020 – 2021.
- I have also been Awarded Medal for showing good work in Smart Value Ltd.

PERSONAL VITAE

Name	: Adarsh Kumar Verma
Date Of Birth	: 25 August 2002
Gender	: Male
Father's Name	: Anand Kumar Verma
Mother's Name	: Gita Verma
Hobbies	: Enhance Technical Knowledge, Reading Motivational Books, Page Writing, Making Drawing, Watching Motivational Videos & Computer Work
Language Known	: Hindi, English, Bhojpuri
Strength	: Positive Attitude, Effective Presentation, Smart Working, Team Management, Leadership, Ideal Thoughts, Positive & Big Thinking

SOCIAL SITES

- <https://www.facebook.com/adarshvarma9218>
- <https://www.instagram.com/sanataniadarshverma18/>

➤ Thank You Sir/Mam,

As you have seen my resume. If you hire me, So i will work to make this company to the top with my Knowledge, Dedication and Hard Work.