

SOURAV MAHAPATRA

9674708403
Z-3/401/2 JELIA PARA ROAD., KOLKATA, 700044 (IN)
Souravmahapatra033@gmail.com



Professional Summary

To obtain a challenging position at a recognised firm where I may grow . my knowledge,abilities,and learnings. Find a responsible job opportunity where I can put my learning and skills to good use while contributing to tha company s successful.

Experience

Administrative assistant, Customer service representative, Kolkata, West bengal

Apr. 2024 - Jul. 2024

Education

University of Calcutta, Calcutta, WEST BENGAL
B.A(HONOURS), POLITICAL SCIENCE, September. 2023

Achievements

- B.A(HONOURS) POLITICAL SCIENCE

.Teaching experience 5 years

Digital marketing
learning from apl

Skills

Basic computer knowledge, public communication, team work.

Data entry, customer satisfaction, time managment, problem solving, product knowledge,patience.

Electronic

Security guard, tele caller, writing etc

Languages

Hindi

English

Bengoli

