

BRAJA SUNDAR GHORAI

VILL+P.O:-PERUA,P.S:-SABANG,DIST:-PASCHIM MEDINIPUR,PIN
CODE:-721155 STATE:- WEST BENGAL
+919382606817
brajasundarghorai817@gmail.com



Objective

I have always been part of volunteering in my school and college as it gave me an opportunity to interact with people. I enjoy interacting with people and helping them. 4 years I have learned how to interact with people and bring smile on their face. My Hobbies are listening to music and reading computer technology knowledge. My strength and I am self motivated,hard working and disciplined person. My long term goal is to achieve a good position where I can build my career and help the organisation too. I hare by declare that all the Information provided here is true to the best of my knowledge. That's all about me...

Experience

- SWAMI VIVEKANANDA NATIONAL YOUTH COUNCIL (LEGAL SERVICE)** 17/03/2022 - 12/05/2023
DATA BASE ENTRY
Database entry I used to work with Excel, Word.
I used to fill out forms with client documents on the company's website.I also did NGO related work.
- BLINKIT K4** 26/12/2024 - 30/05/2025
RTO QC
RTO Department Product Quality Check.

Education

Course / Degree	School / University	Grade / Score	Year
SECONDARY	WBBSE	367	2019
HIGHER SECONDARY	WBCHSE	337	2021
D.EL.ED	WBBPE	A	2023

Skills

- *DATABASE ENTRY *MS OFFICE WORD *MS OFFICE EXCEL *HTML *CSS *GST *MS OFFICE POWER POINT *MS OFFICE ACCESS *BUSINESS ACCOUNTING *TALLY WITH ERP *ECOMMERCE *C PROGRAMMING LANGUAGE

Languages

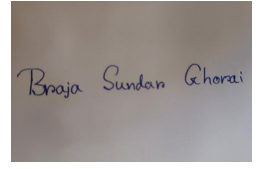
- BENGALI(Speak,Read,Write) ENGLISH(Read,Write) HINDI (I can say a little)

Additional Information

FATHER'S NAME:- JOYDEV GHORAI
DOB:- 04/10/2002
GENDER:- MALE
CATEGORY:- GENERAL
RELIGION:- HINDU
NATIONALITY:- INDIAN
MARITAL STATUS:- SINGLE
MOBILE NUMBER:- 9382606817
WHATSAPP NUMBER:- 9382606817

EXTRA QUALIFICATION:-

- *DIPLOMA IN INFORMATION TECHNOLOGY FROM "JYCSM" IN 2019 WITH A+ GRADE
*COMPLETE IT SOLUTION MODEL CENTRE OF "A P L L" IN 2023 WITH A+ GRADE



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