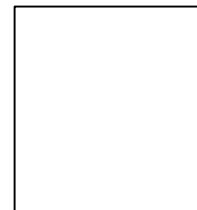


# RESUME

## **RADHA KUMARI**

ADD- SHYAM NAGAR BHULI POST-  
BHULI PS- BANK MORE  
DIST:- DHANBAD (JHARKHAND) PIN:-  
828104  
CONT.NO. :- 7858900038



## **CAREER OBJECTIVE**

- To contribute my best to the organization irrespective of the kind of project undertaken and to utilize my skills and to perform the job to the best of my ability with the zeal and willing to learn.

## **QUALIFICATION**

LEVEL	BOARD/UNIVERSITY	PASSING YEAR	DIVISION
MATRIC	JAC RANCHI	2022	1 <sup>st</sup>
INTERMEDIATE	JAC RANCHI	2024	1 <sup>st</sup>

## **EXTRA QUALIFICATION**

- One Year Diploma in Computer Application (ADCA) : MS Word, MS Excel, MS Power Point, MS Outlook & Internet, MS Access, Tally ERP 9.0, PageMaker, Photoshop, Corel Draw,
- Smart WebTech- Hindi, Digital Marketing, Voice Provide to Cartoon, AI Tool,
- Typing Hindi and English (Speed 25 W.P.M and 35 W.P.M)

## **EXPERIENCE –**

- FRESHER

## **PERSONAL DETAIL**

❖ FATHER'S NAME : SRI MUKESH RAJAK  
❖ DATE OF BIRTH : 16/06/2007  
❖ GENDER : FEMALE  
❖ LANGUAGE : HINDI, ENGLISH  
❖ RELIGION : HINDU  
❖ MARTIAL STATUS : UNMARRIED  
❖ NATIONALITY : INDIAN

## **DECLARATION**

I Hereby Declare That All the Information furnished Above Are True & Correct to the Best of My Knowledge & Belief.

DATE: .....

PLACE: .....

\_\_\_\_\_  
Signature